

Santa Teresa Foothills Neighborhood Association (STFNA)
Board of Directors Meeting
December 18, 2008

Board members in Attendance:
Matt Freeman-President
John Hesler-Vice-President
Rick Mandel—Treasurer
Lynne Paulson—Recording Secretary
John Cunningham—Director
Mike Bosworth—Legal Advisor
Dave Smith—Director
Andres Quintero-Proxy for Forrest Williams

Absent:
Danielle Spreier-- Secretary & Webmaster
Forrest Williams-Director
Nancy Pyle—Director
Ash Kalra---Director
Eleanor Basa--Director

Next STFNA Board Meeting

Thursday January 15 STFNA Board meeting, 6:30pm, Location: Southside Community Center, 5585 Cottle Road, San Jose (corner of Cottle and Poughkeepsie)

Action items

1. Rick Mandel Include additional items in next Financial Report (outstanding expenses where check is not yet on bank statement and income not yet deposited)
2. Christine Kukielka Provide to Lynne Paulson the MS Word file for the introduction handed out in the Nov. 20 Board Meeting for inclusion in the minutes.
3. John Hesler Confirm whether the confirmed building project in the Santa Teresa hills is the previously approved project on the Nakashima property. Also confirm compliance with the approved building plan.
4. Dave Smith Hold another meeting with the Scholarship Committee to review Board input on criteria and selection process.
5. Matt Freeman Include agenda item on scholarship program for January Board meeting
6. Christine Kukielka Provide Dave Smith with contact information for the high school English teacher.
7. Matt Freeman Add agenda item on next STFNA Board meeting for discussion of potential new projects and funding needs.
8. Matt Freeman/Danielle Spreier Obtain additional information on website options including the features provided by Wild Apricot. Add agenda item on next STFNA Board meeting for discussion of options for STFNA website.
9. Matt Freeman Set up meeting with Parks Department project manager for Santa Teresa Park Historic area proposal
10. Matt Freeman Contact Anthony Drummond in District 2 office regarding coordination on comments on Santa Teresa Park Historic area proposal.

Welcome of New Board Members

New STFNA Board John Cunningham was welcomed. He is especially interested in supporting communications and in CERT (Community Emergency Response Team) activities. Matt Freeman and John Hesler summarized STFNA history and goals. Individual Board members in attendance introduced themselves.

Update from District 2

Andres Quintero, District 2 Community Relations Manager, reported on the project to remove trees at the center strip on Santa Teresa Blvd., between Cottle and Bernal. The

trees are too close together to remain healthy. Selected trees will be removed to provide a spacing of 35 feet between trees.

Andres is moving to another position in the County. The Board thanked Andres for his support and participation over the past years.

Financial Report

Rick Mandel presented the financial report for October 24-November 25, 2008 (Attachment 1). Expenses for the printing of the newsletter are not yet reflected in the status. (~\$500). A summary of the financial status for the planned BEST scholarship program was also provided (Attachment 2). The reports were approved unanimously.

Approval of Previous Meeting Minutes

The minutes of the November 20, 2008 STFNA Board meeting were approved unanimously, pending obtaining the file for Attachment 3 from Christine Kukielka (Action Item 2).

Update on Hillside Development

John Hesler provided an update on a building project in the Santa Teresa Hills. It is thought to be connected with the previously approved subdivision of the Nakashima property. John will confirm this and check on compliance of the building with the approved project plan (Action Item 3).

Golf Course Event Tent Update

John Hesler reported on the status of the proposed Boulder Ridge Golf Course request for an outdoor event tent. The applicant is revising the application to propose a permanent building rather than a tent. John will continue to monitor this issue and keep us informed.

BEST Scholarship Update

Dave Smith provided an update on the plans for a proposed scholarship program funded by Beautify Everything Santa Teresa (BEST) events. A committee meeting was held in November to discuss the proposed program and criteria. The meeting was attended by Dave Smith and 3 other volunteers. In the November 18 STFNA Board meeting, some feedback on the proposed criteria was discussed.

A motion was made to modify the proposed criteria such that the student can attend any High School but the program will use Santa Teresa High School as a focus for most of the promotion. This motion was passed unanimously. After additional discussion, it was confirmed that the Board approved these modified criteria:

- Student must live within the geographic boundaries of STFNA
- Student must be a High School Senior
- GPA and course rigor will also be a consideration (based on input from a school counselor)

The students will provide an essay on what STFNA can do to improve the neighborhood. The essays for the finalists will be presented by the students at the Spring General meeting.

The committee had proposed a method of selection of winners (screening by committee with selection by vote of some of the attendees at the Spring 2009 General Meeting). At the Board meeting, a number of options for selection of the winners were discussed including selection by the scholarship committee and selection by the committee along with some input from the attendees at the General meeting. Further discussion will take place regarding the best way to select the winners. Dave will have another meeting of, or communication with, the Scholarship Committee to discuss Board feedback (Action Item 4). The topic of the scholarship program will be added to the January STFNA Board meeting agenda for further discussion (Action Item 5).

Dave has been in contact with the head counselor for Santa Teresa High School. Christine Kukielka will provide Dave with contact information for an English teacher so that the English teachers can help publicize the scholarship (Action Item 6).

It was noted that the money would be provided to the winners after they were in college.

It was also noted that Scholarship America assists students in finding colleges that will accept them and that will provide additional scholarships. One employee of Scholarship America is on the Scholarship Committee.

Election of Officers

A motion was made to nominate John Cunningham for Secretary. The motion passed unanimously. A motion was made to continue the rest of the officers in their present roles. The motion passed unanimously.

In summary, the following officers were elected:

President—Matt Freeman

Vice-President—John Hesler

Treasurer—Rick Mandel

Secretary—John Cunningham

Recording Secretary—Lynne Paulson

In addition, it was noted that Danielle Spreier would continue as Webmaster and Mike Bosworth would continue as Legal Advisor.

Other

It is planned that the next STFNA Board meeting will include discussion of potential additional projects and estimated funding needs. (Action Item 7).

Christine Kukielka is interested in leading a project to raise awareness of environmental and air quality issues with wood burning fireplaces. The effort will provide education on the proper use of fireplaces. This could be communicated in an STFNA newsletter. John Hesler noted that the City of San Jose Environmental Services Department would be very helpful.

Christine is also interested in potential educational communications on replacement of lawns with drought resistant landscaping.

Status of Action items from 11/20/08 STFNA Board meeting –see notes in italics
Action items

1. Rick Mandel Include additional items in next Financial Report (outstanding expenses where check is not yet on bank statement and income not yet deposited) *Replaced by new action item 1.*
2. Matt Freeman Add agenda item on next STFNA Board meeting for discussion of potential new projects and funding needs. *Replaced by new action item 7*
3. Matt Freeman Add agenda item on next STFNA Board meeting for election of officers. *Completed*
4. Kathy Sutherland Contact NDC to find out any plans for neighborhood websites with automated features. *Completed. There was no overall plan for neighborhood websites except for the use of Yahoo Groups.*
5. Matt Freeman/Danielle Spreier Obtain additional information on website options including the features provided by Wild Apricot. *Replaced by new action item 8*
6. Matt Freeman Add agenda item on next STFNA Board meeting for discussion of options for STFNA website. *Replaced by new action item 8*
7. Matt Freeman Send Rick Mandel and Lynne Paulson a copy of email on Curie Grant approval for redirection of funds. *Completed*
8. Matt Freeman Confirm with Jacqueline Price that STFNA Board will review any grant applications prior to submittal. *Completed*
9. Christine Kukielka Contact English teacher to obtain input on proposed scholarship program. *Completed—they are interested.*
10. Matt Freeman Add agenda item on next STFNA Board meeting for discussion of BEST Scholarship program. *Completed*
11. Matt Freeman Set up meeting with Parks Department project manager for Santa Teresa Park Historic area proposal. *Replaced by new Action Item 9*
12. Matt Freeman Contact Andres Quintero regarding coordination with Council District 2 on comments related to Santa Teresa Park Historic area proposal. *Completed—Andres recommends that we contact Anthony Drummond.*

Submitted by Lynne Paulson, Recording Secretary
Minutes approved at 1/22/09 Board Meeting

Attachment 1

STFNA

Monthly Budget Report

October 24, 2008 – November 25, 2008

October 24 beginning balance **6,362.30**

Deposits and Credits

| | |
|--|-----------------|
| OCT 27 DEPOSIT MADE IN A BRANCH/STORE | 1,180.00 |
| OCT 30 DEPOSIT MADE IN A BRANCH/STORE | 373.00 |
| OCT 31 PAYPAL TRANSFER | 76.48 |
| NOV 24 PAYPAL TRANSFER | 19.12 |

Withdrawals & Debits

| | |
|--|---------------|
| Check #1077 (Boulder Ridge sound study) | 500.00 |
|--|---------------|

November 25 ending balance **\$ 7,510.90**

Notes:

| | |
|--|------------|
| Earmarked for Curie Parkstrip Beautification Project (grant – Jaqueline Price contact) | \$ 1295.00 |
| Earmarked for BEST Scholarship (Dave Smith) | \$ 1310.00 |

Attachment 2

BEST Scholarship

| Date | Donations | | Payments | Description |
|------------|-----------|---------|----------|------------------------|
| | Receipt | Deposit | | |
| 2008-10-23 | \$210 | | | Cash |
| 2008-10-23 | \$970 | | | Checks |
| 2008-10-25 | | \$1,180 | | Deposit at Wells Fargo |
| 2008-10-29 | \$85 | | | Checks |
| 2008-10-29 | \$45 | | | Cash |
| | | | | |
| | | | | |

Total
 \$1,310 \$1,180

Receipt => When treasurer receives money

Deposit => When money gets deposited into bank

Payment => Scholarship money paid out