

Draft
Santa Teresa Foothills Neighborhood Association (STFNA)
Board of Directors Meeting
October 11, 2007

In Attendance:

Matt Freeman-President
John Hesler-Vice-President
Rick Mandel—Treasurer
Lynne Paulson—Recording Secretary
Dave Smith—Director

Absent:

Jacqueline Price--Director
Nancy Pyle—Director
Danielle Spreier-- Secretary & Webmaster
Ash Kalra—Director
Forrest Williams-Director
Mike Bosworth—Legal Advisor
Andres Quintero— Proxy for Forrest
Williams
Eric Crane—Proxy for Nancy Pyle

Next Meetings

Thursday October 25-- 7pm STFNA General Meeting
Thursday November 8-- 7pm STFNA Board Meeting

Future Calendar Items

- Thursday October 18 7-9 pm, District 10 (Nancy Pyle) Greenprint meeting, Almaden Library and Community Center, 6445 Camden Ave.
- Saturday, October 27, 7:30-10:30pm Bugged-Out Movie Night-Spiders, Santa Teresa County Park (reservations required)
- Monday October 29, 7-9pm, District 2 (Forrest Williams) Greenprint meeting, Southside Community Center

Action Items

1. Rick Mandel Provide Financial Report for October 25 STFNA meeting. Note last General Meeting was 5/7/07 so report should include updates since last reported there.
2. Lynne Paulson Request assistance from Ron Hori and Mike Boulland on Santa Teresa Park agenda item for STFNA General Meeting.
3. Matt Freeman Contact Police Captain to request participation in Oct 25 STFNA General Meeting.
4. Matt Freeman Let Council members know they are both on the agenda for the October 25 STFNA General Meeting so they can coordinate their discussion topics to avoid duplication.
5. Matt Freeman Review STFNA Bylaws in preparation for election of officers.
6. Matt Freeman Provide STFNA members with information on which building at Southside Community Center will be used for the General Meeting. This could utilize a site map, if available.
7. Matt Freeman Request Forrest Williams to include some items in his discussion including status on Nob Hill store, library, new fire station, Coyote Valley and dumpster. Also make a similar request to Nancy Pyle including asking her to provide an update on Almaden Lake Park and some other items of interest.
8. Matt Freeman Provide input to Dave Smith and Rick Mandel on the schedule for STHS Citizens Advisory Committee meetings.
9. Lynne Paulson draft letter of support for Mayor Reed's green goals

Approval of September Meeting Minutes

The meeting minutes were unanimously approved for the September Board Meeting (with dates of Financial Report added).

Financial Report

Treasurer Rick Mandel provided the financial report for August 22-Sept 25, 2007 (Attachment 1). Jacqueline has been requested to verify the funds status of the Curie Drive Project. The financial reports tentatively indicate that \$1545 of STFNA funds are reserved for that project. Based on this pending action and review of the report, the financial report was approved.

October Meeting

The Association General Meeting had been planned for Thursday October 11 7pm at Southside Community Center. The draft agenda was outlined as follows:

- | | | |
|--------------|---|------------------|
| 5 minutes | 1. Introductions (Board & Council members, etc) | Matt Freeman |
| 5 minutes | 2. Financial Report (for past 6 months) | Rick Mandel |
| 10 minutes | 3. BEST Plans | Matt Freeman |
| 10 minutes | 4. Santa Teresa Park and FOSTP Activities | Lynne Paulson |
| 5 Minutes | 5. Update on Open Space | John Hesler |
| 5 minutes | 6. STHS Citizens Advisory Committee | Matt Freeman |
| 15 minutes | 7. District 2 Council Member | Nancy Pyle |
| 15 minutes | 8. District 10 Council Member | Forrest Williams |
| 15 minutes | 9. Police Captain | |
| 10 minutes | 10 Election of Officers | |
| As available | 11. Forum—Suggestions/General Questions | |

The seed packets with STFNA logo and information will be handed out at the meeting.

Dave Smith cannot attend but Matt Freeman will speak on Beautify Everything Santa Teresa (BEST) plans in his place. Announcement of previous winners will be included. Matt will request volunteers for a subcommittee on BEST activities. Audience input and feedback will be requested.

Lynne will request Ron Hori and Mike Boulland to assist with the summary on Santa Teresa Park and Friends of Santa Teresa Park (FOSTP) activities.

John Hesler will include mention of the status of the new homes on Greystone and Miracle Mt. Drive in his update.

Matt Freeman will contact the local Police Captain to request their participation in the meeting. Matt will also let the Council Members know they are both on the agenda so they can coordinate their discussion topics. It was requested that Forrest Williams include some items in his discussion including status on Nob Hill store, library, new fire station, Coyote Valley and dumpster. Matt will forward this request to Forrest. He will also make a similar request to Nancy Pyle.

Matt will review the Association Bylaws in preparation to the election of officers.

Matt will email directions for the building location at Southside Community Center.

Correspondence regarding insurance for the meeting is provided in Attachment 2.

STHS Citizens Advisory Committee

Matt Freeman has been providing STFNA representation on the Santa Teresa High School Citizens Advisory Committee. Matt requests that we have new representation on this committee. The meetings are once a month and it is important that we participate in this committee as they have discussions on activities and issues at the school. Rick Mandel and Dave Smith volunteered to alternate attendance. Matt will check the meeting schedule and let them know. This item will also be discussed at the STFNA General Meeting to generate additional interest and participation.

Children's Event

STFNA will participate in a family event at Santa Teresa Park on Saturday October 27. Lynne provided an announcement for distribution to STFNA. The event is "Bugged Out Movie Night--Spiders". STFNA volunteers will be needed to hand out lemonade and help prepare popcorn. Reservations are required as space is limited to 50 people.

Green Goal for San Jose

Mayor Chuck Reed's green vision initiatives were briefly discussed. One item includes creating 100 miles of interconnected trails. Lynne was approved to draft a letter from the Board reflecting strong support for the goals with special mention of the item on the trails. This is consistent with the STFNA charter and objectives. The draft letter will be submitted and chairman Matt Freeman will issue the final version. This plan was approved by a unanimous vote of the board.

Status of Previous Action Items

September 13 Meeting

1. Matt Freeman Provide input to Rick Mandel for the check to be written to Santa Teresa High School for 20% of the eWaste collection funds. *Completed 10./11/07*
2. Rick Mandel Check available dates for meeting at Sakamoto Elementary School for alternate times in October. *Completed. School was not available for reasonable price for dates needed so meeting will be at Southside Community Center.*
3. Matt Freeman Coordinate with Andres Quintero and Eric Crane to schedule the October General meeting at a time that the Council members can participate. *Completed*
4. Eric Crane Check information from last Greenprint meeting to confirm that Coyote Alamos Canal trail is shown in the plan. **OPEN ITEM**
5. Matt Freeman Determine STFNA participation in October 18 Greenprint meeting. *Completed--Item has been announced in District 10 newsletter. STFNA Board members and association members are invited to attend.*
6. John Hesler Contact Patrick Congdon (OSA) regarding 27 acre parcel next to Miracle Mountain development. **OPEN ITEM**
7. Eric Crane Keep Nancy Pyle informed on 27 acre parcel with potential for purchase by OSA. **OPEN ITEM**
8. Andres Quintero Confirm any information at the City regarding neighborhood associations that have obtained status as tax exempt under Internal Revenue Code 501c3 and/or any information on its benefits. **OPEN ITEM**

9. Andres Quintero Obtain a copy of the video about Coyote Valley (Two Rivers Run Through it) and provide it to Matt Freeman for duplication and distribution to the Board. **OPEN ITEM**
10. Lynne Paulson Provide input for announcement on Family Event Oct. 27 at Santa Teresa Park. *Completed*

July 12, 2007 Meeting

1. Jacqueline Price Confirm funds status for Curie Park strip Beautification Project. Does STFNA still need to reserve \$1545 for that project? Provide information to Rick Mandel at email majesticoak@gmail.com. **OPEN ITEM**
2. Lynne Paulson Determine appropriate item for use at the STFNA table at the Sept 15 Community Fest. This would be an item purchased in volume and have STFNA logo and information stamped on it. *Completed—purchased flower seed packets.*
3. Matt Freeman For the Community Fest event, print up STFNA flyers and get the area map mounted on a display board. *Completed.*
4. Dave Smith Prepare and provide flyers about BEST for use at the Community Fest. *Completed by Matt with input from Dave.*
5. Matt Freeman In a future email to STFNA, include request for input on a speaker or topic at the next general Association meeting in the Fall. *Completed--Decided to have council members speak.*
6. Dave Smith Deliver \$50 award to homeowner for additional 2nd place in native plants category. *Completed and they donated the award to STFNA.*
7. Andres Quintero—request return of photo clip with BEST photos from Times Media. If unsuccessful, contact Matt Freeman and Dave Smith so they can follow-up. **OPEN ITEM**
8. Matt Freeman provide an article on BEST to Andres Quintero for the District 2 newsletter. **OPEN ITEM**
9. Lynne Paulson Obtain a copy of the video about Coyote Valley (Two Rivers Run Through it) from Mike Boulland. *Andres will take this on.*
10. Matt Freeman Obtain event insurance for October 11 STFNA General Association meeting. **OPEN ITEM**
11. John Hesler Let Board know the status of the Flea Market Development proposal. *Proposal was approved with comments. No action required at this time.*
12. Lynne Paulson Request assistance from District 2 office on the trash issue at Century Oaks Park. *Completed with help from Andres Quintero*
13. Danielle Spreier Check if there is a site already available with information on local contractors. **OPEN ITEM**

Attachments

Attachment 1
Financial Report

STFNA

Monthly Budget Report

Aug 22 – Sept 25, 2007

Aug 22 beginning balance \$ 5,291.39

Deposits and Credits

SEP 04 DEPOSIT (donations) \$ 160.00

SEP 04 PAYPAL TRANSFER (donations) \$ 86.49

Withdrawals & Debits

1071 SEP 05 (supplies for sending info to new residents) \$ 48.89

1072 SEP 14 (Butterfly seek packs) \$ 443.00

Sept 25 ending balance \$ 5,045.99

Notes:

Earmarked for Curie Parkstrip Beautification Project (grant – Jaqueline Price contact) \$ 1545.00

Attachment 2
Information on Insurance

From: Quintero, Andres [mailto:Andres.Quintero@sanjoseca.gov]
Sent: Thursday, September 27, 2007 10:29 AM
To: Matt Freeman
Subject: FW: Insurance for Neighborhood Associations

Matt,

Please see the Neighborhood Development Center's response to the insurance question. Regarding the STFNA General meeting, STFNA will have access to the Multipurpose Room at Southside Community Center on October 25th 2007 starting at 6:30PM. I received confirmation from Eric that Councilmember Pyle will be available for the 25th.

Regards,

Andrés Quintero

Community Relations Manager

Councilmember Forrest Williams, District 2

200 E. Santa Clara St.

San José, CA 95113

(408) 535-4987

From: Olker, Sedara
Sent: Wednesday, September 26, 2007 1:27 PM
To: Quintero, Andres
Subject: Insurance for Neighborhood Associations

Hello Andrés

I'm sorry taking so long to answer back to you, because I need to call around to get the answer. At this time, the City does not have any insurance that covers neighborhood associations or their board members. UNSCC is the best option with regards to insurance, although I realize that this does not resolve the issue of individual liability. Thank you

Regards,

Sedara

Sedara Olker

Community Activity Worker

City Manager's Office

Strong Neighborhoods Initiative

Neighborhood Development Center

(408) 723-4114 office

(408) 264-2359 fax

sedara.olker@sanjoseca.gov

