

Santa Teresa Foothills Neighborhood Association (STFNA)  
Board of Directors Meeting  
January 22, 2009

Board members in Attendance:	Absent:
Matt Freeman-President	Ash Kalra--Director
John Hesler-Vice-President	Forrest Williams-Director
Rick Mandel—Treasurer	Nancy Pyle—Director
Lynne Paulson—Recording Secretary	Dave Smith--Director
John Cunningham—Secretary	
Christine Kukielka--Director	
Eleanor Basa—Director	
Stacie Shih—District 2 Community Outreach Manager and Proxy for Ash Kalra	
Laura Cowen—District 10 Council Assistant and Proxy for Nancy Pyle	

Additional Attendees

Jacqueline Price—Curie Drive Project Leader  
Kathy Sutherland—Chief of Staff, San Jose City Council District 10  
Ron White

**Next STFNA Board Meeting**

**Thursday February 19** STFNA Board meeting, 6:30pm, Location is usually: Southside Community Center, 5585 Cottle Road, San Jose (corner of Cottle and Poughkeepsie)

**Action items**

1. John Hesler Provide an update on the Boulder Ridge Golf Course building project.
2. Jacqueline Price Provide Rick Mandel with a copy of the new San Jose Beautiful Grant Application.
3. Matt Freeman Set up meeting with County Parks Department project manager for Santa Teresa Park Historic area proposal
4. Stacie Shih—arrange for District 2 Council member participation in meeting with County Parks Department regarding plans for historic area.
5. Matt Freeman and Lynne Paulson Provide background information to Stacie Shih regarding the Santa Teresa Park Historic area proposal.
6. Lynne Paulson Provide input to Jacqueline on Parks projects for CAP Grant application
7. Jacqueline Price Prepare CAP Grant application and send to the STFNA Board for approval via email
8. John Cunningham Coordinate input from STFNA for the District 2 community calendar
9. All Need one STFNA volunteer to attend City Budget priority setting meeting Saturday Jan 24 9am-1pm at City Hall
10. John Hesler and Jacqueline Price Prepare plan and criteria for Scholarship and present at the next STFNA Board meeting.
11. John Hesler Contact Dave Smith to verify that Dave has decided to resign from the Board of Directors
12. Matt Freeman Arrange meeting for turn over of information to new Secretary, John Cunningham
13. Matt Freeman/Danielle Spreier Obtain additional information on website options including the features provided by Wild Apricot. Add agenda item on next STFNA Board meeting for discussion of options for STFNA website

### **Welcome of New Board Members**

New STFNA Board Eleanor Basa was welcomed. She has care homes where they take care of developmentally disabled people. She is especially interested in helping these individuals be accepted and making sure they are able to use the parks and shopping malls in our area. Individual Board members in attendance introduced themselves. Also attending for the first time were Laura Cowen, the City Council District 10 Assistant and Stacie Shih, the District 2 Community Outreach Manager.

### **Approval of Previous Meeting Minutes**

The minutes of the December 18 2008 STFNA Board meeting were approved unanimously, pending correction of the spelling of Eleanor Basa's name.

### **Financial Report**

Rick Mandel presented the financial report for two time periods: November 26-December 22, 2008 and December 23, 2008-January 22, 2009 (Attachment 1). The reports were approved unanimously. Rick has also changed the address associated with the Bank account to the updated Post Office box address for STFNA.

It was noted that some of our income is received from annual fees of \$20 per family. Some individuals also make additional contributions. A new expense will be charges of \$17 per hour if we have the Board meetings at the Southside Community Center.

### **Update on Hillside Development**

John Hesler provided an update on several building projects in the Santa Teresa Hills. One project is a new home on Graystone Lane for the Rai household. It is a single story home of less than 5000 sq ft and has been designed to blend in with the hillside. Additional tracking of this project does not seem to be necessary.

There is no additional news on the proposed Boulder Ridge Golf Course request for an outdoor event tent. The status is still that the applicant is revising the application to propose a permanent building rather than a tent. John will continue to monitor this issue and keep us informed (Action Item 1). A discussion included agreement that we should look at any new proposal in detail in case of issues such as noise containment, hours of operation (up until 2am allowed by County rules), etc.

A recent city notice mentioned the Urban Growth Boundary. John explained that this notice is just mentioning that the project to update the City of San Jose General Plan will not make any changes in the Urban Growth Boundary. Anyone wanting to request a change in the Urban Growth Boundary will have to follow the current process to submit an application, etc.

### **Update on Curie Drive Project**

Jacqueline Price provided an update on the Curie Drive Project. This project improved 5 park strips along Curie Drive that were previously blighted by trash and broken glass. Jacqueline led a large effort to obtain about \$22K in funding from a Community Action Pride (CAP) grant and to organize the plans and volunteer work required. The result included oak trees, stepping stones and compressed granite which greatly improved the areas.

A second grant was obtained from San Jose Beautiful. She provided a copy of the paperwork on the grant to Treasurer Rick Mandel. This was used to power -wash the retaining walls and fill in some of the uneven areas of the compressed granite. In addition, some bark will be laid down. Jacqueline plans to close out this grant and apply for another San Jose Beautiful Grant.

The next grant is proposed for additional work including a request for about \$1400 for having some of the trees professionally pruned and to have the retaining walls power - washed. The board unanimously approved a motion for Jacqueline to proceed with this grant application. As before, Jacqueline will provide the treasurer with a copy of any new grant application (Action Item 2).

Jacqueline had investigated using individuals from the Master Gardeners program to do the pruning but she found that they would charge for the work.

### **Santa Teresa Park Historic Site Project**

The proposed Santa Clara Parks Department project for development of a historic area near Curie Drive and San Ignacio Ave. was the subject of a letter from STFNA to the Parks Dept. Planner, Antoinette Romeo. A key issue is that public access into the project area is inadequate and the proposed plan does not address this. The Parks Dept. responded but did not indicate understanding of or acceptance of STFNA comments.

Matt will set up a meeting with the Parks Dept. Planner, Antoinette Romeo (Action Item 3). District 2 Council Member Forrest Williams had been instrumental in obtaining City funds to help purchase the property. It was intended that public access be improved. Participation by District 2 Council Office is requested (Action Item 4). . Matt and Lynne will provide some background information to Stacy (Action Item 5).

### **Potential New Project and Funding Needs**

A number of potential projects/activities requiring funding were discussed. Though this will require further discussion at the next Board meeting, some of the proposed activities included:

- Annual BBQ
- Cleanup and Planting events at Century Oaks Park
- May 16 National River Cleanup Day
- August Family Fandango event at Santa Teresa Park
- Community Fest event in Sept.
- Obtaining additional signs to advertise STFNA events
- Obtaining STFNA business cards for the Board to use

Jacqueline Price volunteered to lead the effort to apply for a CAP grant. This will include the BBQ event and support for cleanup and planting events at Century Oaks Park. Lynne will provide input for Jacqueline. Board approval will be sought via email since the grant deadline is coming up quickly (Action Items 6 and 7).

### **City Council District 2 Projects Summary**

Stacie Shih provided information related to City Council District 2 since Ash Kalra could not attend because he was travelling on business. The District 2 website will have a community calendar. STFNA Secretary John Cunningham will help coordinate STFNA input for the calendar (Action Item 8).

The District office will also have a monthly newsletter as well as a Quarterly district-wide meeting. The first such meeting will be held Saturday February 28 from 10am to 12noon at the Edenvale Library. At the meeting, the District 2 staff will be introduced as well as the neighborhood groups. There will also be discussion of upcoming projects and priorities for District 2. Information will be provided on the High Speed Rail.

Stacie also noted that there are upcoming meetings related to the City proposal to charge 25 cents per disposable bag provided at stores. The meetings will be held at City Hall Council Chambers on 200 E. Santa Clara St. on Wed. Jan 28 2-3:30pm and Thursday Jan 29 6-7:30pm.

There is also a meeting Saturday Jan 24 9am-1pm where neighborhood groups can send a representative to provide input on priorities for the City budget. The meeting will be held at City Hall Committee Rooms at 200 E. Santa Clara St. A volunteer is needed to represent the STFNA (Action item 9).

#### **City Council District 10 Update**

Kathy Sutherland noted that she recently started as Chief of Staff for District 10. While she won't attend all of our meetings, we can still reach her if needed. Laura Cowen from the District 10 office will now begin attending our meetings.

Laura announced that their office will hold an Emergency Preparedness Day on Saturday April 25 in order to provide training on this topic.

#### **BEST Scholarship Update**

A summary of the financial status for the planned BEST scholarship program was provided (Attachment 2). There is no change to this summary since the December Board meeting.

Per his January 16 email, Dave Smith has turned the scholarship program over to the Board.

After discussion of several options, the Board unanimously approved a motion to have John Hesler and Jacqueline Price prepare criteria and plans for the scholarship for presentation and approval at the February board meeting (Action Item 10). Tentative plans were outlined to have an item on the scholarship in the April STFNA newsletter and award the scholarship at or before the Fall General meeting.

John Hesler will contact Dave Smith to verify that Dave has decided to resign from the Board of Directors (Action Item 11).

#### **Other**

Matt Freeman will help arrange for a meeting with John Cunningham to turn over information needed for John's new role as STFNA Secretary (Action Item 12).

#### **Status of Action items from 12/18/08 STFNA Board meeting –see notes in italics**

1. Rick Mandel Include additional items in next Financial Report (outstanding expenses where check is not yet on bank statement and income not yet deposited)  
*Completed*

2. Christine Kukielka Provide to Lynne Paulson the MS Word file for the introduction handed out in the Nov. 20 Board Meeting for inclusion in the minutes. *Completed*
3. John Hesler Confirm whether the confirmed building project in the Santa Teresa hills is the previously approved project on the Nakashima property. Also confirm compliance with the approved building plan. *Completed*
4. Dave Smith Hold another meeting with the Scholarship Committee to review Board input on criteria and selection process. *Project returned to the STFNA Board for action*
5. Matt Freeman Include agenda item on scholarship program for January Board meeting *Completed*
6. Christine Kukielka Provide Dave Smith with contact information for the high school English teacher. *Completed*
7. Matt Freeman Add agenda item on next STFNA Board meeting for discussion of potential new projects and funding needs. *Completed*
8. Matt Freeman/Danielle Spreier Obtain additional information on website options including the features provided by Wild Apricot. Add agenda item on next STFNA Board meeting for discussion of options for STFNA website. *added to new action item list*
9. Matt Freeman Set up meeting with Parks Department project manager for Santa Teresa Park Historic area proposal *Open—added to new action item list*
10. Matt Freeman Contact Anthony Drummond in District 2 office regarding coordination on comments on Santa Teresa Park Historic area proposal. *Replaced by new action item 4*

Submitted by Lynne Paulson, Recording Secretary  
Minutes approved at 2/26/09 Board Meeting

Attachment 1

**STFNA**  
**Monthly Budget Report**  
November 26, 2008 – December 22, 2008

**November 26 beginning balance** **\$**  
**7,510.90**

Deposits and Credits  
*none*

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Withdrawals & Debits

DEC 01 (Fall newsletter printing)	500.12
DEC 08 ONLINE DEP DETAIL & IMAGES	3.00

**December 22 ending balance** **\$ 7,007.78**

**Notes:**  
Earmarked for Curie Parkstrip Beautification Project (grant – Jaqueline Price contact) \$ 1295.00  
Earmarked for BEST Scholarship (Dave Smith) \$ 1310.00

**STFNA**  
**Monthly Budget Report**  
December 23, 2008 - January 22, 2009

**December 22 beginning balance** **\$ 7,007.78**

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**Deposits and Credits**

DEC 23	70.00
DEC 31	150.00
JAN 20	190.00
JAN 22 (PayPal sweep)	19.12

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**Withdrawals & Debits**

JAN 20 CHECK CARD REWARDS ANNUAL FEE *	25.00
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**January 22 ending balance** **\$ 7,411.90**

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**Notes:**

Earmarked for Curie Parkstrip Beautification Project (grant – Jaqueline Price contact) \$ 1295.00  
Earmarked for BEST Scholarship (Dave Smith) \$ 1310.00

\* Treasurer hopes to have the charge rolled back because he was told that there would be no charge for an ATM card.

Attachment 2

BEST Scholarship

Date	Donations		Payments	Description
	Receipt	Deposit		
2008-10-23	\$210			Cash
2008-10-23	\$970			Checks
2008-10-25		\$1,180		Deposit at Wells Fargo
2008-10-29	\$85			Checks
2008-10-29	\$45			Cash

Total      \$1,310      \$1,180

Receipt => When treasurer receives money

Deposit => When money gets deposited into bank

Payment => Scholarship money paid out