

Santa Teresa Foothills Neighborhood Association (STFNA)
Board of Directors Meeting
March 9, 2006

In Attendance:

Matt Freeman – President
Lynne Paulson – Director
Mike Bosworth – Secretary
Eric Crane (district 10 rep)

Rick Mandel - Recording Secretary
Ron White – Treasurer
Danielle Spreier – Webmaster
Forrest Williams – Director

Absent:

Rich De La Rosa – Director
Dan Erwin (district 2 rep)

John Hesler - Vice President
Jacqueline Price – Director

Next Meeting

The next board meeting is April 14, 7pm at Southside Community Center (at Poughkeepsie and Cottle) or at a place later to be named if the community center isn't available.

Agenda Items

1. Approval of February minutes
2. Financial report
3. Process for closing out grants
4. Review of Action items from February
5. Spring Meeting
6. Clean a Park
7. New items

Meeting minutes

February minutes unanimously approved.

Financial report

\$2,348 in the bank, several outstanding bills haven't been paid yet. \$800 will go back to the city from Bobbi's grant. \$1,232 is still due to be paid for the fall mailing. March 14 the finance report will be sent out via e-mail. Ron will follow up on the UNSCC insurance invoice to STFNA which isn't STFNA's.

Process for closing out grants

There is an outstanding Century Oaks Park Grant from 2003 that the board just found out about. STFNA's future grants will be turned down until the 2003 grant is closed out. Grants usually define milestone steps. There should be a project manager to track the grant who will report at each board meeting what step we are at, and what needs to be done to advance to the next. The tracking information will be recorded in the board meeting minutes. The treasurer will be responsible for collecting receipts and work with the project manager.

Another proposal is to have the applicant fill out a simple form for the board to standardize some of the input, make the board members aware of what is planned to be

submitted in its name, and help establish priorities. Motion made and seconded to accept the above processes for closing out grants, unanimously approved.

Review of Action items from February

1. Matt Freeman

- Contact Dr Stevens to determine SJ Prepared class availability for the first couple Saturdays in May. General consensus is to have the class span 2 ½ Saturdays.
 - ✓ Asked Dr Stevens about the first 3 Saturday's in May. E-mailed ST high school to see if they have a location available.
- Will receive something from Lynne to put in the next newsletter about the wild pig situation.
 - ✓ Done.
- Matt will write a letter on behalf of STFNA for new homeowners within our boundaries, and give to Jacqueline to distribute.
 - ✓ Done.
- Continued monitoring the master plan for Santa Teresa Park
 - ✓ Haven't done anything yet. Lynn asked for a walk down tour and is waiting now to hear back.
- Continued STFNA representation at STHS community meetings.
 - ✓ On-going
- If April 26 or 27 works out with Sakamoto via Rick, contact council members Forrest Williams and Nancy Pyle to get it on their calendars for attendance
 - Rick hasn't done his part yet. He'll also look at Wednesdays and Thursdays in May.

2. John Hesler (not present so will carry over action items for next meeting)

- Investigate the undeveloped property at the SW corner of Snell and Santa Teresa.
- Continue tracking the excessive lights from the Gustafson house with the country.
- Continue tracking the hilltop development.
- Send welcome letter to Pullings.
- Continue with the weekly viewshed county meetings

3. Lynne Paulson

- Review the CCRs and set up a meeting with the water district; strategize with them how to lessen/remove the trail liability.
 - ✓ There is a meeting scheduled for March 28 at 6pm. Somebody from Forest's office, Eric, and the water district's office are scheduled to attend. Eric agreed to take as an action item to investigate ways to get a trail put in between the Valley Christian property and the golf course.
- Will schedule a meeting with the Parks Department and Adopt-a-Park and a staff member from Forrest's office to straighten out green machine and trash pick-up responsibilities at Century Oaks Park. This needs to be done before any clean-up can be scheduled.
 - ✓ Sent out an email about the park dept to get the trash can, doggie bag dispenser, and trim the weeds around the bench.
- Give a write-up about the pig situation to Matt for inclusion in the next newsletter.
 - ✓ done

- Continued monitoring of the Santa Teresa Park master plan.
 - ✓ On-going
4. Jacqueline Price (couldn't make it, but sent status via e-mail)
- Track class participation (SJ Prepared classes count toward required classes as called out in the previous grants). Send a note to grant administrators to see if SJ Prepared can satisfy more than one class because of being 20 hours and attended by multiple members.
 - Take the lead in getting write-up from Matt into the hands of new homeowners in the STFNA area every month (one realtor reported that there are 20-30 new homeowners each month within the STFNA boundaries).
- E-mail status sent March 9
- i. My only items are to help get that grant cleared up and to apply for the one the end of March. My work day is going to be scheduled the first part of May - 2nd Saturday is what I'm looking at. Do we want to have our barbeque that day too? Or sometime later? Please let me know if this conflicts with anything else we have planned.
 - ii. I received your letter and will get that out to the home closers of December-February next week. I'll need samples of the flyers to include.
 - iii. I will scan award certificate and send to Danielle to put up on website.
 - iv. Lynn: FYI - I spoke with Todd Capurso the other night and he is sending me a formal letter on letterhead granting permission to work on your project and install the doggy dispensers both for your project and mine. When I get it, I will make 2 copies, one to keep with the copy of the grant, and one to you for your records. The original will go with the original grant.
5. Ron White
- Send out Treasurer's report for the last two months.
 - Will do March 14.
 - Check with Forrest's office about the City Council Member's discretionary funds to work with neighborhoods.
6. Rick Mandel
- Write up and send out meeting notes.
 - ✓ Done
 - Follow up with the Santa Teresa Citizen Action Group board members.
 - Haven't done yet
 - Check Sakamoto for spring general meeting availability for April 26 and 27, or any Wednesday or Thursday in May.
 - Haven't done yet (by the time these notes were completed, tentatively have it arranged with Sakamoto for May 4)
7. Danielle Spreier
- General web / email maintenance
 - ✓ On-going.
 - Make available the Calpine monitoring data somewhere within the STFNA web site.

- ✓ Waiting for Rick to get more information
- Add Eric to the board mailing list
 - ✓ Done
- Add link to Megan's law site.
 - ✓ Done

Eric

Eric discussed the items in his newsletter. The board agreed to send an email out containing a link to the monthly newsletter pdf when it becomes available. Discussed neighborhood clean-ups and that it rotate among the neighborhoods and a three year rotation.

Spring Meeting

For content, Matt talked with some people from vector control about coming out. Another idea is to have the county assessor come out and explain how their homes are assessed, and where the money goes. The assessor asks that at least 30 people attend. Maybe someone from the water district could come talk about water quality, recycling, recharge, and flood control. The consensus was to ask some of the water district staff to come.

New items

The vacant lot near the southwest corner of Santa Teresa and Snell is slated for high density condos. John will investigate and report back next meeting. He has approval from the board to extend an invitation to the applicant to attend the next board meeting.

Lynne volunteered to attend the UNSCC board meetings.

Forrest's report

A police substation will be put on the Hitachi land. Turn dirt next year and be on-line 2009.

The city had a projected \$62M deficit, now it is expected to be \$29M to \$35M.

STHS wants to put in a skate board park to take some of the pressure of the newly built landscaping. The school is looking at doing a joint venture with the city.

Summary of Action Items

1. Matt Freeman

- Follow up with Dr Stevens about the first 3 Saturdays in May.
- Continued monitoring the master plan for Santa Teresa Park
- Continued STFNA representation at STHS community meetings.
- May 4 has been scheduled for the Spring General Meeting at Sakamoto.
 - Contact council members Forrest Williams and Nancy Pyle to get it on their calendars for attendance.
 - Arrange for UNSCC insurance form faxed to Sakamoto.

- Arrangements with water district to present.
2. John Hesler
 - Investigate the undeveloped property at the SW corner of Snell and Santa Teresa.
 - Continue tracking the excessive lights from the Gustafson house with the country.
 - Continue tracking the hilltop development.
 - Send welcome letter to Pullings.
 - Continue with the weekly viewshed county meetings
 3. Lynne Paulson
 - Review the CCRs and attend March 28 meeting with the water district and hopefully counsel member staff.
 - Will schedule a meeting with the Parks Department and Adopt-a-Park and a staff member from Forrest's office to straighten out green machine and trash pick-up responsibilities at Century Oaks Park. This needs to be done before any clean-up can be scheduled.
 - Continued monitoring the Santa Teresa Park master plan.
 - Contact the Friends of Santa Teresa Park about a walk along the proposed trail.
 4. Jacqueline Price
 - Track class participation (SJ Prepared classes count toward required classes as called out in the previous grants). Send a note to grant administrators to see if SJ Prepared can satisfy more than one class because of being 20 hours and attended by multiple members.
 - Help track down missing paperwork from 2003 grant.
 - Distribute Matt's letter to homeowners whose sales closed Dec-Feb.
 8. Ron White (e-mailed letter of resignation March 28 so the below will have to be divided up)
 - Send out Treasurer's report for the last two months.
✓ Sent out March 28.
 - Check with Forrest's office about the City Council Member's discretionary funds to work with neighborhoods.
 - Need to follow up on the UNSCC insurance invoice (between seven and eight hundred dollars) to STFNA which isn't STFNA's.
 5. Eric Crane
 - Investigate trail possibilities between the Valley Christian property and the golf course.
 6. Rick Mandel
 - Write up and send out meeting notes.
 - Follow up with the Santa Teresa Citizen Action Group board members.
 - Once the Spring General Association Meeting date is firmed up, sign and deliver facilities use form to Sakamoto.
 7. Danielle Spreier
 - General web / email maintenance
 - *And*, has graciously volunteered to fill in for Ron until a new treasurer is found.