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Santa Teresa Foothills Neighborhood Association (STFNA)  
Board of Directors Meeting  
September 17, 2009

Board members in Attendance:

Matt Freeman-President  
John Cunningham—Secretary  
John Hesler- Vice-President  
Rick Mandel—Treasurer  
Stacie Shih—D2 Community Outreach  
Manager and Proxy for Ash Kalra  
Laura Cowen—District 10 Council  
Assistant and Proxy for Nancy Pyle  
Lynne Paulson—Recording Secretary (part time)

Absent:

Nancy Pyle—Director  
Christine Kukielka—Director  
Forrest Williams-Director  
Ash Kalra—Director  
Eleanor Basa--Director

Other:

Lt. Glenn Harper, SJPD

Next STFNA Board Meeting

None, General Fall Community Meeting scheduled for October 29, 7:00pm-9:00pm --  
location to be confirmed later

Other Upcoming Events

**Saturday September 19** Coastal Cleanup Day 9am-12noon, on Snell at Canoas Canal  
site next to Santa Teresa High School

**Saturday September 19** 11am-5pm Community Fest, George Page Park –Santa  
Teresa at Miyuki

**Sunday September 20** Almaden Valley Art & Wine Festival, 10am-6pm, Almaden Lake  
Park

**Saturday September 26** City Council District 2 Quarterly meeting, 10am-12pm at  
Edenvale Library, 101 Branham Lane East.

Action items

1. Fall meeting set for October 27<sup>th</sup>. Southside Community Center availability to be determined by Matt Freeman/other.
2. Matt Freeman to finalize the agenda for the Fall meeting.
3. Stacie Shih and Laura Cowen to confirm their Councilmembers availability for that date.
4. Lynne Paulson to Staff Coastal Cleanup day
5. Stacie Shih and Laura Cowen will ask their Councilmembers for a brief update/message letter for the STFNA Newsletter.
6. Scholarship committee to publicize at October STFNA General meeting and at high schools.
7. Rick Mandel, Matt Freeman to include information on the scholarship award at the Community Fest display
8. John Cunningham, Matt Freeman & Rick Mandel Make sure the STFNA booth for Sept 19 Community Fest event is set up and staffed.
9. John Cunningham Check with NDC to see if they provide service or equipment to fold newsletters
10. John Cunningham work with other members of the Board to generate content for the newsletter.

11. John Cunningham, Matt Freeman to discuss newsletter template and website issues
12. Lynne Paulson to provide notes of early part of STFNA meeting with Lt. Glenn Harper's comments and finalize overall meeting notes.
13. Lynne Paulson to follow-up regarding Santa Teresa Park Historic Area project, checking Commission meeting minutes as well as finding out what agency sets the rules for park historic areas.

#### Police Report

Lt. Glenn Harper, SJPd attended the meeting and provided an update. He will also be attending the upcoming STFNA General meeting. Some of his comments included:

- Property crimes are going up throughout the city.
- It is important that residents do not leave anything valuable visible in their cars included GPS devices or their mounts
- Call 311 to report suspicious activity unless it is going on right then, in which case you should call 911. If you don't receive the response you need, call back and ask to speak to a Sergeant.
- Priorities for police response are set by statistics including level of violence and number of crimes
- For issues with Section 8 housing, report them to the police and there are new rules that the residents cannot disturb the neighbors. Also a building inspection can be requested.
- They haven't seen safety issues with parks closing since only State parks could be affected, not city or county parks.
- Note that they will try to improve safety near the railroad tracks along Monterey Rd. Fencing will go up near Blossom Hill, no parking and no trespassing signs will go up and be enforced.

#### Approval of August Board Meeting Minutes

The draft minutes of the August 20 Board meeting minutes were approved unanimously.

#### Financial Report

Rick Mandel presented the financial report for the time period of August 20 to September 17, 2009 (Attachment 1). A detailed spreadsheet tracking the scholarship money was also provided (Attachment 2). Rick wrote the Scholarship Award checks for John Hessler to disburse to the award winners. Rick noted no deposits during the last 30 days, and that the May 21 to June 17, 2009 Financial Report had not been formally approved due to lack of quorum at the June 18, 2009 Board meeting. Quorum being present, the reports were approved unanimously.

#### Announcements/News from City Council Districts

Stacie Shih, City Council District 2 Community Outreach Manager reported on these items:

- The September District 2 newsletter is available on the website [www.sjdistrict2.com](http://www.sjdistrict2.com)
- The next Quarterly District 2 meeting will be held on September 26 from 10am to 12 noon at Edenvale Library Community Room, 101 Branham Lane East. There will be a presentation on the Diridon Area (including Ball Park, High Speed Rail, BART, Diridon Station Expansion and River Park trails).
- Reported graffiti seen during the trail walk to Water District, received negative response. Discussion of non-enforcement of trail access vs negatives of graffiti.

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Action for STFNA to discuss approaching Water District about spread of graffiti at next meeting.

- Blossom Hill pedestrian overpass over railroad tracks & Monterey Hwy for safety to be constructed in 2010.

Laura Cowen, City Council District 10 Council Assistant reported on these items:

- The District 10 newsletter will continue to be twice a month but each newsletter will now contain both District 10 news as well as city news.
- The Youth Advisory Group is hosting family movie nights at the Almaden Community Center. On Friday 9/18 at 6:30 doors open for the movie "Absent Minded Professor." The YAG will also be hosting a series of Family Fright Nights in October, showing kid-friendly Halloween-themed movies.
- October 23 is the Harvest Festival at the Almaden Community Center.
- Next D10 newsletter will feature local businesses, including information on 15 new store openings in Oakridge Mall.
- Sunday September 20 there will be the annual Art & Wine Festival at Almaden Lake Park from 10am to 6pm.

### Scholarship Program

The program funds were approved for disbursement. The board appreciated the work of the committee and requests that the scholarship be publicized to area high schools, at the October STFNA General meeting and at the Community Fest Event (Action Items 2,3).

### Coastal Cleanup Event

Lynne Paulson has organized STFNA participation in the annual Coastal Cleanup Day on September 19, 9am -12noon. No additional report given.

### Community Fest

STFNA will participate in the Community Fest held on Saturday September 19 from 11am to 5pm at George Page Park, located at Santa Teresa at Miyuki. We will have a table with information on STFNA and including the nature guessing game prepared for the Fandango event. Volunteers can start setting up the display at 7am but no later than 10am. We will try to have our booth next to Friends of Santa Teresa Park's booth. The following people volunteered to make sure the booth is set up and staffed: John Cunningham (2-5), Matt Freeman (set-up – 2) and Rick Mandel (during the day). Depending on availability, John Cunningham may take down and store the awning and display items temporarily after the event. Some display items are currently being stored by Lynne Paulson and Rick Mandel.

### Santa Teresa Park Historic Area Project

Lynne Paulson discussed the Santa Teresa Park Historic Area project. She thanked the Board for assisting with the statement that she made at the Sept 2 Santa Clara County Parks & Recreation Commission meeting. Along with members of Friends of Santa Teresa Park and STFNA and others, enough people provided comments that the Commission took notice. Of special concern is the impression that the project will exclude the neighborhood from adequate access to the park and its trails. Lynne will follow-up to confirm that the Commission meeting minutes reflect the Commission comments. She will also find out what agency set the historic area rules so we can meet with them.

### Fall Meeting

The Fall Association General meeting has been scheduled for October 29, 7:00PM-9:00PM. Location to be determined, probably the Southside Community Center.

A proposed outline for the agenda includes:

- 5 min 1. Introduction
- 20 min. 2. Police Lieutenant Glenn Harper
- 10 min. 3. City Council District 2 Update
- 10 min. 4. City Council District 10 Update
- 15 min. 5. Updates on STFNA items & Scholarship announcement
- 15 min. 6. Fire Station –Battalion chief

### Newsletter

A newsletter will be needed by mid-October. Among ideas discussed are:

- Article on City/State budget impacts on D2/D10 residents
- Update letters from Councilmembers Kalra and Pyle
- Local business activity including opening of Bistro Tupaz and new openings in Oakridge Mall
- Brief article on Watershed Protection from Ella Samonsky is the ESD of San Jose.
- Police tips on awareness and safety regarding car and property break-ins, theft, importance of reporting even petty crime and vandalism
- Article on the Scholarship program from John Hessler

John Cunningham will outline additional ideas for the newsletter. Unless the Neighborhood Development Center (John will check ) can provide the service of folding the 11 x 17 pages in half, a Motion was approved to spend STFNA monies to have the newsletter printed/folded through PrintPapa.

### Status of Previous Action items

1. Danielle Spreier Consider adding a link on the STFNA website to information on the neighborhood watch program. UNDER DISCUSSION WITH JOHN C/MATT
2. Scholarship committee Proceed with awards and publicize at October STFNA General meeting and at high schools. YES
3. Rick Mandel, Matt Freeman Include information on the scholarship award at the Community Fest display. YES
4. Danielle Spreier Investigate feasibility of website option for scholarship donations (separate from membership dues which go to the general fund). N/A
5. Rick Mandel (or backup Matt Freeman)—arrange to support Coast Cleanup Site Coordinators meeting on Thursday August 27 12 noon to 2pm at Vasona Park. YES
6. John Cunningham, Matt Freeman & Rick Mandel Make sure the STFNA booth for Sept 19 Community Fest event is set up and staffed. YES
7. Lynne Paulson Coordinate input on Santa Teresa Historic Area Project *on-going*
8. Stacie Shih—arrange a time when Ash Kalra and Nancy Pyle can review the portion of the trail between Snell Ave. and Cahalan Ave and let Matt Freeman know. NOT DISCUSSED
9. Lynne Paulson—after Action Item 8 is scheduled, set up meeting with Rosemary Kamei. NOT DISCUSSED

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10. Lynne Paulson recheck with UNSCC about insurance limits for events NOT DISCUSSED
11. Rick Mandel resend insurance check to UNSCC NOT DISCUSSED
12. Laura Cowen and Stacie Shih—check availability of Council members Nancy Pyle and Ash Kalra for STFNA Fall meeting (October 27, 28 or 29 or suggest other options) . YES, OCTOBER 29 TO BE CONFIRMED
13. John Cunningham Bring ideas on newsletter to next STFNA Board meeting. YES
14. John Cunningham Check with NDC to see if they provide service or equipment to fold newsletters. NEEDS FOLLOW-UP

Submitted by John Cunningham, Secretary and Lynne Paulson, Recording Secretary  
Minutes approved at (date to be added later) Board Meeting

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Attachment 1

**STFNA**  
**Budget Report**  
August 20, 2009 – September 17, 2009

**August 20 beginning balance** **\$ 6099.13**

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**Deposits and Credits**

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**Withdrawals & Debits**

Aug 20 chk #1087 (Fandango & Community Fest)	130.02
Aug 20 chk #1088 (UNSCC membership & insurance)	200.00

**September 17 ending balance** **\$ 5769.11**

**Notes:**

- Earmarked for Curie Parkstrip Beautification Project (grant – Jaqueline Price contact) \$ 87.69
- Earmarked for BEST Scholarship \$ 1360.00
- Adjusting the ending balance for the earmarks, there is about **\$4,321** unencumbered in the account.

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Attachment 2

### BEST Scholarship

Date	Donations		Payments	Description
	Receipt	Deposit		
2008-10-23	\$210			Cash
2008-10-23	\$970			Checks
2008-10-25		\$1,180		Deposit at Wells Fargo
2008-10-29	\$85			Checks
2008-10-29	\$45			Cash
2009-02-26	\$100			Check
2009-04-04		\$100		Deposit at Wells Fargo
2009-05-28		\$130		Deposit at Wells Fargo
2009-06-11	-\$50	-\$50		returned check + fee

Total      \$1,360      \$1,360

Receipt => When treasurer receives money  
Deposit => When money gets deposited into bank  
Payment => Scholarship money paid out