

DRAFT

Santa Teresa Foothills Neighborhood Association (STFNA)  
Board of Directors Meeting  
August 20, 2009

Board members in Attendance:	Absent:
Matt Freeman-President	Nancy Pyle—Director
John Cunningham—Secretary	Christine Kukielka—Director
Lynne Paulson—Recording Secretary	Forrest Williams-Director
Rick Mandel—Treasurer	John Hesler- Vice-President
Stacie Shih—D2 Community Outreach Manager and Proxy for Ash Kalra	Eleanor Basa--Director
Laura Cowen—District 10 Council Assistant and Proxy for Nancy Pyle	
Ash Kalra—Director (part time after voting was completed)	

Other: Danielle Spreier—webmaster (part time)

Next STFNA Board Meeting

Thursday September 17 STFNA Board meeting, 6:30pm --location to be confirmed later

Other Upcoming Events

**Saturday August 29**—District 2 Albertson Parkway Opening, 10-11am, Jagers Drive & Conejo Drive

**Saturday September 19** Coastal Cleanup Day 9am-12noon, on Snell at Canoas Canal site next to Santa Teresa High School

**Saturday September 19** 11am-5pm Community Fest, George Page Park –Santa Teresa at Miyuki

**Sunday September 20** Almaden Valley Art & Wine Festival, 10am-6pm, Almaden Lake Park

**Saturday September 26** City Council District 2 Quarterly meeting, 10am-12pm at Edenvale Library, 101 Branham Lane East.

Action items

1. Danielle Spreier Consider adding a link on the STFNA website to information on the neighborhood watch program.
2. Scholarship committee Proceed with awards and publicize at October STFNA General meeting and at high schools.
3. Rick Mandel, Matt Freeman Include information on the scholarship award at the Community Fest display
4. Danielle Spreier Investigate feasibility of website option for scholarship donations (separate from membership dues which go to the general fund).
5. Rick Mandel (or backup Matt Freeman)—arrange to support Coast Cleanup Site Coordinators meeting on Thursday August 27 12 noon to 2pm at Vasona Park.
6. John Cunningham, Matt Freeman & Rick Mandel Make sure the STFNA booth for Sept 19 Community Fest event is set up and staffed.
7. Lynne Paulson Coordinate input on Santa Teresa Historic Area Project
8. Stacie Shih—arrange a time when Ash Kalra and Nancy Pyle can review the portion of the trail between Snell Ave. and Cahalan Ave and let Matt Freeman know.

9. Lynne Paulson—after Action Item 8 is scheduled, set up meeting with Rosemary Kamei.
10. Lynne Paulson recheck with UNSCC about insurance limits for events
11. Rick Mandel resend insurance check to UNSCC
12. Laura Cowen and Stacie Shih—check availability of Council members Nancy Pyle and Ash Kalra for STFNA Fall meeting (October 27, 28 or 29 or suggest other options)
13. John Cunningham Bring ideas on newsletter to next STFNA Board meeting
14. John Cunningham Check with NDC to see if they provide service or equipment to fold newsletters

#### Approval of June Board Meeting Minutes

The draft minutes of the June 18 Board meeting minutes were approved unanimously.

#### Financial Report

Rick Mandel presented the financial report for the time period of June 18 to August 20, 2009 (Attachment 1). A detailed spreadsheet tracking the scholarship money was also provided (Attachment 2). Rick noted a decrease in funds for the scholarship due to a returned check and fee. The reports were approved unanimously.

#### Fandango Event Report

Lynne Paulson and Rick Mandel had participated in the Family Fandango event held at Santa Teresa Park on August 1. A table for STFNA was provided including a guessing game about bones of animals in the Santa Teresa hills. The same exhibit will be used for the upcoming Community Fest event.

#### Announcements/News from City Council Districts

Stacie Shih, City Council District 2 Community Outreach Manager and Council member Ash Kalra reported on these items:

- The August District 2 newsletter was passed out and is also available on the website [www.sjdistrict2.com](http://www.sjdistrict2.com)
- Additional updates on the City budget were reviewed including decisions/solutions that allowed saving many programs, keeping libraries open, etc. The budget is undergoing additional review because of the state budget crisis impact on the City budget.
- The next Quarterly District 2 meeting will be held on September 26 from 10am to 12 noon at Edenvale Library Community Room, 101 Branham Lane East. There will be a presentation on the Diridon Area (including Ball Park, High Speed Rail, BART, Diridon Station Expansion and River Park trails).
- Saturday August 29 there will be an opening ceremony for the Albertson Parkway, 10-11am, Jagers Drive and Conejo Drive.
- The Lowes store is still under construction.
- The Santa Teresa Library opening is delayed until next year. Edenvale Community Center is estimated to be completed by Spring 2010. The new Police substation won't open until ~2011 in order to coordinate with the department shift change.

Laura Cowen, City Council District 10 Council Assistant reported on these items:

- The District 10 newsletter will continue to be twice a month but each newsletter will now contain both District 10 news as well as city news.

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- Three burglars were arrested by SJPD who were linked to up to 15 house burglaries in the District.
- Due to an increase in day time burglaries and due to the recent emails regarding car burglaries, it was suggested that STFNA website include a link to information about the neighborhood watch program. (Action Item 1).
- Police officers on horseback have been patrolling one of the areas of District 10 where there has been a higher crime rate.
- Additional updates on the City budget were reviewed including the recent lawsuit filed by the Redevelopment Agencies who are trying to protect their funds from the State.
- Sunday September 20 there will be the annual Art & Wine Festival at Almaden Lake Park from 10am to 6pm.

### Scholarship Program

Matt Freeman noted that the scholarship program committee (including John Hesler and Jacqueline Price) had reviewed the submittals and recommended that Haley Schorr receive \$1000 and Christina Nicole Jize receive \$500. After discussion, the following motions passed unanimously:

- Accept recommendation for winner Haley Schorr to receive \$1000 from scholarship funds
- Modify recommendation for second place winner Christina Nicole Jize to receive \$400 from remaining scholarship funds and ~\$40 from general funds. This is not intended to establish a precedent for two scholarship awards a year. This can be a topic the committee reviews in the future.

The board appreciated the work of the committee and requests that the scholarship be publicized to area high schools, at the October STFNA General meeting and at the Community Fest Event (Action Items 2,3). It was also requested that our webmaster, Danielle Spreier investigate if it is feasible to provide a means for separate scholarship donations on the STFNA website. (Action Item 4).

Though companies who contributed to the scholarship fund have already been recognized, Jacqueline had requested that we also recognize individual donors. Since we do not have their permission to do this, it should be considered in the future when the scholarship committee determines how to obtain this permission at the time of donation.

### Coastal Cleanup Event

Lynne Paulson has organized STFNA participation in the annual Coastal Cleanup Day on September 19, 9am -12noon. Someone is needed to attend the mandatory site coordinators meeting on August 27. Rick Mandel or Matt Freeman will arrange to support this meeting (Action Item 5). The Water District will provide instructions and equipment.

### Community Fest

STFNA will participate in the Community Fest held on Saturday September 19 from 11am to 5pm at George Page Park, located at Santa Teresa at Miyuki. We will have a table with information on STFNA and including the nature guessing game prepared for the Fandango event. Volunteers can start setting up the display at 7am but no later than 10am. We will try to have our booth next to Friends of Santa Teresa Park's booth. The following people volunteered to make sure the booth is set up and staffed: John

Cunningham, Matt Freeman and Rick Mandel (Action Item 6). Some display items are currently being stored by Lynne Paulson and Rick Mandel.

#### Santa Teresa Park Historic Area Project

The proposed Santa Clara Parks Department project for development of a historic area near Curie Drive is being tracked by Lynne Paulson (Action Item 7). The draft environmental documents have been issued and comments are due by August 29. The Parks Dept. said they mailed the documents to us but we haven't received them yet.

The Parks Dept. also sent a more detailed response to our previous concerns that we had provided in a letter sent June 27, 2008. However, continuing areas of concern include:

- A trail from the parking lot to the upper trails is shown conceptually but is not guaranteed and is not part of the current project.
- Use of the canal road near this section to provide access for equestrians, dog walkers, bicyclists to upper trails has been requested but not accepted. We will tour this area to review options for discussing this again with the Parks Dept. Unfortunately the Parks Dept still references the unfavorable 2005 feasibility study on the canal trail.
- The designation of a historic area excludes equestrians, dog walkers and bicyclists from the area. This makes the park less neighborhood friendly. We need to find out who made this decision and how to influence it.
- Some details of the project will not be determined until the construction phase so continued monitoring will be needed.

#### Coyote Alamos Canal Trail

In the June STFNA Board meeting, an area of the proposed Coyote Alamos Canal Trail between Snell Ave. and Cahalan Ave. was discussed as a potential portion of the trail to be targeted for opening as an official trail. A 1.7 mile portion of the proposed trail between Snell and Glendora Ct. was reviewed. A study may be required to facilitate this. Ash Kalra reported that there is not a specific line item in the current city budget for studies needed to open a portion of the trail. However, he plans to meet with relevant agencies including the Parks Department and Capitol Improvement Team to find funding sources for this for the future.

Stacie Shih will set up at time when Board members Ash Kalra and Nancy Pyle can look at this portion of the trail (as well as the portion near the Santa Teresa Park historic project area) and let Matt Freeman know (Action Item 8). After this meeting is scheduled, Lynne Paulson will set up a meeting with Rosemary Kamei (Action Item 9). It was proposed in the June Board meeting that the meeting include Matt Freeman, John Hesler, Lynne Paulson and Craig Breon.

#### Fall Meeting

A Fall Association General meeting is being planned. The meeting usually takes place from 7pm-8:30 or 9pm.

Lynne Paulson is still waiting for a response from UNSCC regarding Oak Grove School District change in insurance requirements related to meetings so it isn't clear yet whether Sakamoto Elementary school is an option for a meeting location. (Action Item 10) Another meeting location option is Southside Community Center.

Our UNSCC insurance check was not received by UNSCC. Rick Mandel will resend a check (Action item 11).

Possible dates for the meeting include Tuesday October 27, Wednesday October 28 and Thursday October 20. Stacie Shih and Laura Cowen are requested to confirm when the Council members Ash Kalra and Nancy Pyle could be available to attend this meeting (Action Item 12).

A proposed outline for the agenda includes:

- 5 min 1. Introduction
- 20 min. 2. Police lieutenant
- 10 min. 3. City Council District 2 Update
- 10 min. 4. City Council District 10 Update
- 15 min. 5. Updates on STFNA items
- 15 min. 6. Fire Station –Battalion chief

A newsletter will be needed in the near future. John Cunningham will outline ideas for the newsletter and bring it to the next board meeting (Action Item 13). John has located several additional places where we can leave copies of the newsletter including Moonbeams Coffee and Nob Hill.

The Neighborhood Development Center will allow us to prepare newsletter copies if we bring the paper. John will check on whether they also provide the service of folding the 11 x 17 pages in half (Action Item 14).

#### Status of Previous Action items

1. Stacie Shih—arrange a time when Ash Kalra and Nancy Pyle can review the portion of the trail between Snell Ave. and Cahalan Ave and let Matt Freeman know.  
*Open—transferred to new action item 8*
2. Lynne Paulson—after Action Item 1 is scheduled, set up meeting with Rosemary Kamei. *Open—transferred to new action item 9*
3. Stacie Shih—check status of funds for reviews necessary to open the portion of the trail between Snell Ave. and Cahalan Ave. to find out if they were submitted in the City budget for next year. *Closed. Ash Kalra provided an explanation at the 8/2/09 STFNA board meeting.*
4. Laura Cowen and Stacie Shih—check availability of Council members Nancy Pyle and Ash Kalra for STFNA Fall meeting (October 27, 28 or 29 or suggest other options) *Open—transferred to new action item 12*
5. Lynne Paulson –turn in application for STFNA participation in Community Fest  
*Completed*
6. Matt Freeman—prepare stickers with STFNA address to be used for seed packets for August 1 Family Fandango and Sept 19 Community Fest *Completed*

Submitted by Lynne Paulson, Recording Secretary  
Minutes approved at (date to be added later) Board Meeting

Attachment 1

**STFNA**  
**Budget Report**  
June 18, 2009 – August 20, 2009

**May 21 beginning balance** **\$ 6109.55**

**Deposits and Credits**

June 23 bank deposit	160.00
Aug 11 bank deposit	245.00
Aug 11 bank deposit	60.00
Aug 20 Paypal transfer	124.73

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**Withdrawals & Debits**

July 7 chk #1086 (New Neighbor welcome packets)	42.66
Aug 10 chk #1085 (Spring newsletter printing)	557.49

**June 17 ending balance** **\$ 6099.13**

**Notes:**

- Earmarked for Curie Parkstrip Beautification Project (grant – Jaqueline Price contact) \$ 87.69
- Earmarked for BEST Scholarship \$ 1360.00  
(from the previous treasure's report, 20090617, the "bank originated debit" was  
for a returned scholarship check, plus bank fees) \$1410 - \$50 = \$1360
- Adjusting the ending balance for the earmarks, there is about **\$4,651** unencumbered in the account.

Attachment 2

BEST Scholarship

Date	Donations		Payments	Description
	Receipt	Deposit		
2008-10-23	\$210			Cash
2008-10-23	\$970			Checks
2008-10-25		\$1,180		Deposit at Wells Fargo
2008-10-29	\$85			Checks
2008-10-29	\$45			Cash
2009-02-26	\$100			Check
2009-04-04		\$100		Deposit at Wells Fargo
2009-05-28		\$130		Deposit at Wells Fargo
2009-06-11	-\$50	-\$50		returned check + fee

Total                \$1,360                          \$1,360          

Receipt => When treasurer receives money  
 Deposit => When money gets deposited into bank  
 Payment => Scholarship money paid out